



Memorandum

Office of the City Administrator

TO: Mayor Roy R. Robinson
Board of Aldermen

FROM: James A. Eckrich, P.E.
City Administrator

DATE: April 7, 2011

RE: Appointment of Director of Public Services

After careful consideration, I am recommending that I be appointed as the Director of Public Services, overseeing both the Public Works division and the Parks and Recreation division of the City of Crestwood. As you may recall, I successfully performed this role prior to my promotion to City Administrator in July of 2008. Should this appointment be approved, I will assume the role of Public Services Director immediately, and will also serve as the Acting City Administrator until such time as a new City Administrator is hired.

As the Director of Public Services, I would be compensated as follows:

- Reduction of salary from \$93,000 to \$90,000 annually. Prior to my promotion to City Administrator, I was paid \$89,000 annually as the Director of Public Services. Since that time all employees have received a \$1,000 raise. A salary of \$90,000 would place me exactly where I would be if I had continued to serve as the Public Services Director instead of accepting the promotion to City Administrator. The reduction in salary would become effective on the start date of the new City Administrator.
- Continued use of the 2008 Ford Escape. I was originally provided this vehicle as the Director of Public Services and request that I be allowed to continue to use this vehicle when I resume the role of Director of Public Services.
- Payment of salary and benefits for a minimum of three months if I am removed from the position of Director of Public Services without "cause", as defined in my current employment contract.

This request is being submitted to the Board of Aldermen in accordance with Section 5.2(b) of the Charter. Approval of the appointment requires a motion, a second, and a voice vote.