



To: Honorable Mayor Roy Robinson
Members of the Board of Aldermen

From: James A. Eckrich, P.E.
Director of Public Services /
Acting City Administrator

Subject: Executive Summary – April 26, 2011 Board of Aldermen Meeting

Date: April 21, 2011

The April 26, 2011 BOA meeting agenda includes the approval of minutes, one Proclamation, five items under the City Administrator's Report, and two items under New Business. Additionally, after the swearing in of the new Mayor, the Board will consider a Resolution honoring Mayor Robinson and the election of a new Board of Aldermen President. Below is a summary of those items contained within this agenda:

Minutes: The minutes from the April 12, 2011 meeting are included in BOA meeting packet. Approval of those minutes requires a motion and voice vote.

Reports, Presentations, Communications, and Appointments: This portion of the agenda includes a Proclamation recognizing May 1 through May 7 as Municipal Clerks Week.

City Administrator's Report: There are five items under the City Administrator's Report. The first item is the first quarter financial report presented by Finance Officer Greg Kremer. Included in your packet are a memorandum summarizing the report and supporting financial information. Anyone with questions regarding the first quarter financial report should contact Mr. Kremer.

The second item under the City Administrator's Report is the final version of the Investment Policy which was approved by the Board of Aldermen at the April 12, 2011 BOA meeting. No action is required on this item unless the Board of Aldermen desires to make any changes to the final Investment Policy.

The third item under the City Administrator's Report is the submittal of the 2010 Annual Reports for the Crestwood Point Community Improvement District and the Crestwood Market Community Improvement District. The City is required to make these reports part of its official record, which can be accomplished via motion and voice vote.

The fourth item under the City Administrator's Report is request for a Toll Road permit by the Crestwood Fire Department. If approved, the Crestwood Fire Department will solicit donations to the Burns Recovered Support Group on May 7 and May 8 from 10:00 am to 5:00 pm. Approval of the permit requires a motion and voice vote.

The fifth and final item under the City Administrator's Report is the consideration of an Agreement between the City of Crestwood and Crestwood / Sunset Hills Rotary Club whereby Rotary would donate up to \$15,000 for the construction of a new pavilion in Whitecliff Park. This pavilion would replace the deck between the Aquatic Center and softball field which was previously shaded by a large tree prior to its being damaged and removed. If approved, the Crestwood / Sunset Hills Rotary Club will donate the material for the new pavilion, and the City will pay all costs associated with the labor required for the new pavilion and the labor and material required for a new concrete slab base. The City costs are estimated at \$14,500 (\$4,500 for concrete material, \$5,000 for concrete labor, \$5,000 for construction of the pavilion). At the conclusion of the project, a placard or marker will be installed indicating that the pavilion was donated by the Crestwood / Sunset Hills Rotary Club. Anyone with questions regarding the proposed pavilion or the Agreement can contact me. Approval of the Agreement requires a motion and voice vote.

New Business: Under New Business the certified election results will be read into the record, after which the newly elected Mayor will take the Oath of Office and be seated as Mayor. The meeting will resume with a new Roll Call, a Resolution honoring Mayor Robinson for his six years of service as Mayor, and the election of a new Board of Aldermen President. A new Board of Aldermen President must be elected by May 20, 2011.

Immediately after the meeting cookies and punch will be served in the lobby in celebration of the service of Mayor Robinson and as a welcome to Mayor Schlink. Should you have any questions or need additional information regarding this agenda, please let me know.